

**NORTH COW CREEK SCHOOL DISTRICT**  
**Agenda for Regular Meeting of the Governing Board**  
**Tuesday, December 15, 2020 (Rev)**

7:00pm

Page 1 of 3

Americans with Disabilities Act Assistance – Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to North Cow Creek School District programs and events.

**Board Members:**

Vacant

Lyndse Bullard, Member

Jim Brimble, Member

Kim Christofferson, Clerk

Erika Callegari, Member

Due to the COVID-19 we will have limited seating during the Board meeting. Community members may participate by joining the Board meeting via ZOOM at the link below. The school telephone number will be monitored from 6:50 – 7:05 to assist with any technical support needs of community members trying to ZOOM into the meeting (530-549-4488). Online chat features are disabled and we ask online participants to provide feedback and questions verbally.

Join Zoom Meeting

<https://northcowcreek.zoom.us/j/87212154306?pwd=a1haVUtxVkFQanZnRDRpYnRFM1hUdz09>

Meeting ID: 872 1215 4306

Passcode: 4488

**Call to Order/Flag Salute**

**ANNUAL ORGANIZATION MEETING OF THE BOARD**

- |  |                             |
|--|-----------------------------|
| 1. Discussion/Action: Approval of Resolution #201215B: Appointment in lieu of Election.  | Motion:<br>Second:<br>Vote: |
| 2. Discussion/Action: Approval of Resolution #201215C: Appointment as if Elected.        | Motion:<br>Second:<br>Vote: |
| 3. Discussion/Action: Nominations and Election of the Board President.                   | Motion:<br>Second:<br>Vote: |
| 4. Discussion/Action: Nominations and Election of the Board Clerk.                       | Motion:<br>Second:<br>Vote: |
| 5. Discussion/Action: Nominations and Election of the EdFoundation Board Representative. | Motion:<br>Second:<br>Vote: |

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6. Discussion/Action: Resolution #201215A: Setting Regular Meeting Day and Time. Motion:  
Second:  
Vote:

1. **APPROVAL OF THE ORDER OF THE AGENDA** Motion:  
Second:  
Vote:

**2. CITIZENS ADDRESSING THE BOARD**

*Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.*

- A. Items on the agenda.
- B. Items not on the agenda.

**3. STAFF/COMMUNITY PRESENTATION**

- A. North Cow Creek Educator's Association.
- B. North Cow Creek Education Foundation.

**4. CORRESPONDENCE**

- A. 2021 Annual Certification Regarding Worker's Compensation.
- B. Letter from Shasta County Office of Education regarding Budget Adoption (20/21).

**5. CONFERENCE SECTION**

- A. Superintendent's Report
  - a. Enrollment
  - b. Calendar of Events
- B. Business Office Report
  - a. No Report: To Be Included in 1<sup>st</sup> Interim Report

**6. CONSENT ITEMS**

- A. Approval of Regular Meeting Minutes from November 17, 2020. Motion:
- B. Approval of Monthly Warrants. Second:  
Vote:

**7. DISCUSSION/ACTION ITEMS**

- A. Discussion/Action: First Interim (Accept Positive Certification that the District is able to meet its Financial Obligations for the 2020/2021 School Year). Motion:  
Second:  
Vote:  
*(See supplemental First Interim Report, SP 201215A)*
- B. Public Hearing: Local Control Funding Formula Parent Budget Overview. Open:  
Closed:

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C. Discussion/Action: Approval of Local Control Funding Formula  
Parent Budget Overview.

Motion:  
Second:  
Vote:

D. Discussion: COVID-19 Update.

**8. NEXT MEETING & BOARD DISCUSSION**

- A. Board Discussion of School Affairs
- B. Regular Board Meeting – January 19, 2021 @ 7:00 pm
- C. Future Agenda Items
  - a. School Safety Plan (January)
  - b. School Accountability Report Card (January)

**9. ADJOURNMENT at:**

Motion:  
Second:  
Approved:

**RESOLUTION #201215B**

**NORTH COW CREEK SCHOOL DISTRICT  
GOVERNING BOARD MEMBER APPOINTMENT IN LIEU OF ELECDTION**

**WHEREAS**, the North Cow Creek School District Governing Board has 2 positions for office which expire on December 11, 2020; and

**WHEREAS**, the declaration of candidacy period for nominees to file was conducted by the Shasta County Clerk from July 13, 2020 to August 10, 2020; and

**WHEREAS**, there was 1 legitimate candidate who filed during this period; and

**WHEREAS**, the County Clerk has certified to the Shasta County Superintendent of Schools that Lyndse Bullard is to be appointed in lieu of election to the office the North Cow Creek School District Governing Board, for a 4-year term, ending December, 2024; and

**BE IT RESOLVED** by the North Cow Creek School District Governing Board appoint Lyndse Bullard in lieu of election to the office of the North Cow Creek District Governing Board, for a 4-year term, ending December, 2024.

**PASSED AND ADOPTED** this 15th day of December, 2020, by the Board of Trustees of the North Cow Creek School District, Shasta County, California.

AYES:            NOES:            ABSTENTIONS:            ABSENT:

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Superintendent

**RESOLUTION #201215C**

**NORTH COW CREEK SCHOOL DISTRICT  
GOVERNING BOARD MEMBER APPOINTMENT AS IF ELECTED**

**WHEREAS**, the North Cow Creek School District Governing Board has 2 positions for office which expire on December 11, 2020; and

**WHEREAS**, there was 1 legitimate candidate who filed during the declaration of candidacy period and appointed as-if elected to the office of the North Cow Creek District Governing Board; and

**WHEREAS**, the North Cow Creek School District caused to notify all residencies within the District boundaries a notice stating that the board intends to make an appointment and informing persons of the procedure available for applying for the 1 vacant set on the Governing Board; and

**WHEREAS**, The North Cow Creek School District received 1 application from Nezzera Tackett;

**BE IT RESOLVED** that the North Cow Creek School District Governing Board appoints Nezzera Tackett as if elected to the office of the North Cow Creek School District Governing Board for the term ending December, 2024.

**PASSED AND ADOPTED** this 15th day of December, 2020, by the Board of Trustees of the North Cow Creek School District, Shasta County, California.

AYES:            NOES:            ABSTENTIONS:            ABSENT:

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Superintendent

**RESOLUTION #201215A**

**FIXING DATE, TIME, AND LOCATION OF REGULAR MEETINGS  
NORTH COW CREEK SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**WHEREAS**, Education Code Section 35143 requires that an Annual Organizational Meeting of the Board of Trustees be held to determine the date, time, and location of regular meetings.

**BE IT RESOLVED** by the Board of Trustees of the North Cow Creek School District that regular meetings of said Board shall be held between the 1<sup>st</sup> day of January 2021, and the last day of December 2021.

Date: Third Tuesday of every month between said dates, except as follows:

- February 2021 meeting moved to February 24 (4<sup>th</sup> Tuesday) due to President's break.
- March 2021 meeting designated as a workshop to accommodate a Board Budget & Parent Advisory/LCAP Workshop
- Special budget meeting held on Friday, June 18, 2021 at 8:00 am to approve 21/22 Budget and LCAP.
- No meeting in July, 2021
- August 2021 meeting moved to August 10, 2021 to accommodate a meeting prior to the start of the school year

Time: 6:00 pm

Location: North Cow Creek Elementary School Office Resource Room

**PASSED AND ADOPTED** this 15th day of December, 2020, by the Board of Trustees of the North Cow Creek School District, Shasta County, California.

AYES:                      NOES:                      ABSTENTIONS:                      ABSENT:

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Superintendent

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**SHASTA-TRINITY SCHOOLS**  
INSURANCE GROUP

*Serving Schools Since 1980*

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## MEMORANDUM

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**DATE:** December 4, 2020  
**TO:** WORKERS' COMPENSATION PROGRAM MEMBERS  
**FROM:** Brooks Rice, Executive Director  
**SUBJECT:** 2021 ANNUAL CERTIFICATION (EC42141) REGARDING WORKERS' COMPENSATION

Pursuant to EC 42141, each member district shall advise its Governing Board if there is an estimated unfunded liability for Workers' Compensation.

### STATEMENT

The Shasta-Trinity Schools Insurance Group JPA has total assets sufficient to pay the Workers' Compensation self-insured claims and therefore has no unfunded liabilities.

Please advise your Governing Board of compliance with the Education Code by reporting the above statement.

If you have any questions, please do not hesitate to contact the JPA at 530-221-6444.

Thank you,

Brooks Rice  
Executive Director



# SHASTA COUNTY OFFICE OF EDUCATION

*To be leaders in educational excellence, offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.*

4B.1

**Superintendent**  
Judy Flores

**Board of Education**  
Kathy Barry  
Robert Brown  
Rhonda Hull  
Steve MacFarland  
Laura Manuel  
Denny Mills  
Jennifer Snider

September 15, 2020

## **GOVERNING BOARD NORTH COW CREEK SCHOOL DISTRICT**

Dear Board Members:

In accordance with Education Code Sections 42127, the Shasta County Office of Education has reviewed the adopted budget of the North Cow Creek School District (the District) for fiscal year 2020-21.

Education Code requires the County Office to approve, conditionally approve, or disapprove the adopted budget for each school district after doing the following:

- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.

On the basis of our review and analysis, we are satisfied that the District's budget for fiscal year 2020-21 is consistent with the state-adopted criteria and standards. We hereby approve the District's budget with the following concerns and additional information.

### **BUDGET REVISION**

The District prepared the Adopted Budget based on existing information at the time of Adoption. The state enacted budget was approved and signed after the district's budget approval. According to Ed Code 42127(i)(4), each district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act. Our analysis and budget approval includes information from this 45 day revision.

### **DEFICIT SPENDING**

The Adopted Budget estimated deficit spending in 2020-21 is \$212,131. Additionally, the District estimates deficits of \$260,937 and \$297,971 for the subsequent two years. With the final enacted state budget, the funding level was improved. After the 45 day revision, the District projects a deficit of \$39,798 for 2020-21, and deficits of \$88,644 for 2021-22 and \$240,153 for 2022-23.

Although the minimum reserve required will be maintained, the District cannot sustain this level of deficit spending. The earlier that action is taken to correct deficit spending, the greater the impact on the District's multiyear financial outlook. One dollar of ongoing expenditure cuts this year will result in three dollars of savings over the multiyear period.



It is also critical to note that as reserves decrease, further strain is placed on the General Fund cash balance. As cash inflows do not always come in the same timeframe as the District incurs cash outflows, reserves are needed to ensure adequate cash is on hand for employee payroll and vendor payments. This is especially critical in the current environment of state deferrals of \$11 billion in obligations to schools.

### **SALARY AND BENEFIT NEGOTIATIONS**

Salary and benefit negotiations have been settled and increases have been included in the budget.

### **SUBMISSION OF STUDIES, REPORTS, EVALUATIONS AND/OR AUDITS**

Education Code Sections 42127 and 42127.6 require districts to submit to the County Office any studies, reports, evaluations, or audits done of the district that contain evidence that the district is showing fiscal distress. They also require the County Office to incorporate that information into our analysis of budgets, interim reports and the district's overall financial condition.

We request that the District submit to this office any such documents commissioned by the District (e.g., reports done by the Fiscal Crisis and Management Assistance Team), or by the State Superintendent of Public Instruction and/or a state control agency any time they are received by your district.

### **CONCLUSION**

We urge the District to carefully monitor their budget throughout the year. It is important to continue to be well-informed of events and other developments affecting school districts and to be prepared to take appropriate actions to lessen the impact on your district.

As always, we would like to thank your staff for their cooperation and effort during the budget process. If you have any questions or concerns, or if we can be of further assistance, please call our office at 225-0235.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jessica Tegerstrand', with a stylized, looping flourish.

Jessica Tegerstrand, CPA  
Executive Director – District Fiscal Services

cc: Kevin Kurtz, Superintendent

SAb.1

# December 2020

December 2020							January 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1	2 Minimum Day 1:30pm Staff Meeting 6:30pm EdFoundation Meeting	3	4	5
6	7	8	9 Christmas Store Minimum Day 12:30pm Lunch Provided by Horace Mann	10	11	12
13	14	15 3:00pm Leadership Team 7:00pm School Board Meeting	16 Minimum Day 3:15pm Staff Meeting	17	18 No Minimum Day Today	19
20	21 No School - Christmas Break	22 No School - Christmas Break	23 No School - Christmas Break	24 No School - Christmas Break	25 No School - Christmas Break	26
27	28 No School - Christmas Break	29 No School - Christmas Break	30 No School - Christmas Break	31 No School - Christmas Break	Jan 1, 21	2

# January 2021

January 2021							February 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31							29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21 No School - Christmas Break	2
3	4 8:00am PD Day -- I Ready	5	6 Minimum Day	7	8 6:00pm Quarter Craze	9
10	11	12 3:00pm Leadership Team	13 Minimum Day	14	15	16
17	18 8:00am No School - MLK	19 7:00pm School Board Meeting	20 Minimum Day 3:15pm Staff Meeting	21	22	23
24	25	26	27 Minimum Day	28	29	30
31	Feb 1	2	3	4	5	6

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**NORTH COW CREEK SCHOOL DISTRICT**  
**Minutes for Regular Meeting of the Governing Board**  
**Tuesday, November 17, 2020**  
**7:00pm**  
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Members Present: Eileen Travis, Jim Brimble, Lyndse Bullard, Kim Christofferson, Erika Callegari, Kevin Kurtz, Beth Roberts, Lori Brunelli

**Call to Order/Flag Salute:** 7:00 p.m.

**1. APPROVAL OF THE ORDER OF THE AGENDA**

Motion: KChristofferson  
Second: ECallegari  
Vote: 5-0

**2. CITIZENS ADDRESSING THE BOARD**

*Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.*

- A. Items on the agenda: None
- B. Items not on the agenda: None
- C. Items in closed session: None

**3. CORRESPONDENCE**

- A. NONE

**4. CONFERENCE SECTION**

- A. Superintendent's Report
  - a. Enrollment Update: 241. The Home Study program has 31 students. Mr. Kurtz complimented Sue Grabek and Nancy Vaughn for the excellent job they are doing with the Home Study program.
  - b. Calendar of Events: None
  - c. Recognition of Eileen Travis, Term expiring after 10 years of service on the Board. Mr. Kurtz presented a plaque and flowers to Eileen Travis in recognition of her 10 years of service on the Board. Mr. Kurtz read a letter from staff thanking the Board for their staff development day.
- B. Business Office Report
  - a. 2020/2021 Budget Update: Beth Roberts stated the audit is now complete and should have a report by January.

**5. CONSENT AGENDA**

- A. Approval of Regular Minutes from October 20, 2020.
- B. Approval of Monthly Warrants
- C. Approval of New Hires:
  - a. Amber DaPoggetto, Day Care Paraprofessional

Motion: KChristofferson  
Second: LBullard  
Vote: 5-0

6A.2

**NORTH COW CREEK SCHOOL DISTRICT**  
**Minutes for Regular Meeting of the Governing Board**  
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**6. DISCUSSION/ACTION ITEMS**

- A. Second Read/Approval: Board Policy Revisions (BP3600, BP/AR5131.2, BP/AR0430, E(1)1312.3, AR4030, BP/AR4119.11, 4219.11, 4319.11, AR5145.3, BP/AR5145.7, AR5145.71, BP/AR6159, BP/AR6159.1, BP/AR6159.2)  
*(see supplemental packet #201020A)*
- Motion: JBrimble  
Second: ECallegari  
Vote: 5-0
- B. Discussion: COVID-19 Update: Mr. Kurtz stated we had 3 students test positive and 2 staff members test positive. We had to quarantine our 1<sup>st</sup> and 6<sup>th</sup> grades. We have been fine-tuning the protocols for daycare by keeping cohorts separate and wearing masks. We are currently working on a plan to have designated play areas for each grade. Many schools have gone to distance learning until after Christmas break because of staffing and illnesses. In hopes of keeping everyone safe and healthy, Kevin Kurtz recommended one extra week after Thanksgiving break and one extra week after Christmas break. The Board gave direction to take those 2 extra weeks for distance learning. The teachers will receive one comp day for their time/effort to help prepare for the week of distance learning in November. The January 4 staff development day will be set aside for teachers to prepare for distance learning for the week after Christmas break. Mr. Kurtz discussed a couple of the new State mandates. Masks are now required for children 2 years and older. Masks are now required to be worn inside and outside at all times. Mr. Kurtz will check to see if the new mandate supersedes the K-2 requirements for wearing masks inside.
- C. Second Read/Approval: School Calendar for the 2021/2022 School Year.
- Motion: ECallegari  
Second: LBullard  
Vote: 5-0

**7. NEXT MEETING & BOARD DISCUSSION**

- A. Board Member Comments: Kim Christofferson asked about the open Board position next month. Mr. Kurtz said interviews will be next month. Lyndse Bullard and Jim Brimble volunteered to interview new prospective Board members. Kim Christofferson stated she really appreciates the teachers for coming every day and working so hard. Kim also thanked Eileen Travis for her longevity and history as a Board member. Erika Callegari wanted to confirm that we had a private place to conduct head checks for lice. Eileen Travis stated its bittersweet and it has been a great experience being a Board member.
- B. Regular Board Meeting – December 15, 2020 @ 7:00 pm
- C. Future Agenda Items
- A. Annual Organization of the Board (Dec)
- B. 1<sup>st</sup> Interim

**NORTH COW CREEK SCHOOL DISTRICT**  
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**8. ADJOURNMENT** at: 7:49 p.m.

Motion: KChristofferson  
Second: ECallegari  
Vote: 5-0

Respectfully Submitted:

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Lori Brunelli, District Secretary

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Chris Christofferson, Board Clerk

## Checks Dated 10/30/2020 through 12/07/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010865803	11/12/2020	ACCU-PRINT	01-5801	FINGERPRINTS		72.00
9010865804	11/12/2020	CALIFORNIA SAFETY CO	01-5630	CODE CHANGE		24.00
9010865805	11/12/2020	CANON FINANCIAL SERVICES	01-5620	COPIER		975.18
9010865806	11/12/2020	FIRST CALL WINDOWS/JANITORIAL	01-5805	JANITORIAL SERVICES/OCT 2020		1,650.00
9010865807	11/12/2020	FRONTIER	01-5910	PHONE 102/25/20-11/24/20		183.27
9010865808	11/12/2020	JW WOOD COMPANY INC	01-4510	PLUMBING		28.94
9010865809	11/12/2020	MENDES SUPPLY	01-4515	DISINFECTANT CLEANER		81.08
9010865810	11/12/2020	MISSION LINEN SUPPLY	01-5530	LAUNDRY		173.62
9010865811	11/12/2020	OFFICE DEPOT	01-4310	COPY PAPER		192.99
9010865812	11/12/2020	PALO CEDRO TRUE VALUE	01-4510	HARDWARE		161.44
9010865813	11/12/2020	PLATT	01-4510	ELECTRICAL		182.60
9010865814	11/12/2020	RAY MORGAN COMPANY	01-4310	STAPLES		63.28
9010865815	11/12/2020	REDDINGS SPEECH & LANGUAGE CTR	01-5805	SPEECH		4,597.50
9010865816	11/12/2020	SHASTA COUNTY OFFICE OF ED	01-5805	LIBRARY SERVICES 20/21		250.00
9010865817	11/12/2020	US BANK	01-4310	CURRICULUM K-5	499.00	
				HOT SPOT	150.30	
				STUDENT INCENTIVES	22.46	
				TREASURE BOX/BOARD SUPPLIES	31.38	
				TREASURE BOX/BOARD SUPPLIES	45.75	
				JOB POSTING	20.00	
				3 CX ANNUAL LICENSE	189.00	
9010865818	11/12/2020	US BANK EQUIPMENT FINANCE	01-5910	PRINTERS		957.89
9010865819	11/12/2020	VERIZON WIRELESS	01-5620	SUPT CELL 9/23/20-10/22/20		375.84
9010866690	11/19/2020	ANDERSON COTTONWOOD DISP SVS	01-5910	GARBAGE 11/1/20-11/30/20		87.87
9010866691	11/19/2020	CALIFORNIA SAFETY CO	01-5545	ALARM 11/1/20-11/30/20		553.42
9010866692	11/19/2020	CDW GOVERNMENT	01-5620	CHROMEBOOKS	12,769.09	
			01-4310	KURTZ/LAPTOP-Bldg mts/Office Resource Rm	869.13	
9010866693	11/19/2020	COOK, GINA	01-4410	POSTAGE/STAFF DEV SUPPLIES	24.47	
			01-4510	POSTAGE/STAFF DEV SUPPLIES	8.25	
9010866694	11/19/2020	DEPARTMENT OF JUSTICE	01-5930	11032020		32.72
9010866695	11/19/2020	HUE & CRY INC	01-5801	ALARM 12/1/20-12/31/20		128.00
9010866696	11/19/2020	JACK SCHREDER AND ASSOCIATES	01-5805	10/20 SCHOOL FACILITY PRGRM		64.63
9010866697	11/19/2020	LEARNING WITHOUT TEARS	01-5801	SCHOOL CULTURE PROF-DEV. Curriculum - handwriting	2,392.50	
9010866698	11/19/2020	MISSION LINEN SUPPLY	01-5801	SUPPLIES	3,500.00	
			01-4515	LAUNDRY	170.53	
			01-5530	LAUNDRY	151.98	
9010866699	11/19/2020	MOUNTAIN VALLEY SPECIAL ED JPA	01-5805	SPEC ED SRVCS 7/1-10/31/20		322.51
9010866700	11/19/2020	OFFICE DEPOT	01-4310	STAFF ROOM SUPPLIES		2,168.73
					536.09	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## Checks Dated 10/30/2020 through 12/07/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010866701	11/19/2020	PALO CEDRO MARKET - SHELL	01-4510	GAS		128.25
9010866702	11/19/2020	SHI INTERNATIONAL CORP	01-4510	CAMERA/OFFICE		676.88
9010866703	11/19/2020	SYNCB/AMAZON	01-4310	DECALS/COVID	21.42	
				FACE MASK/COVID	160.74	
				HDMI ADAPTER/ADMIN	25.69	
				HEADPHONES/SP ED	21.00	
				POWER SUPPLY/TECH	85.69	
				SP ED SUPPLIES	80.37	
				THERMOMETER/OFFICE	38.60	
				WIPES/COVID	319.60	
			01-4410	VACUUM	648.86	
			01-4510	LAPTOP BATTERY/ADMIN	48.25	
				LAPTOP CASE/ADMIN	75.05	
				MONITOR/OFFICE <i>Business office</i>	295.26	
				OFFICE BELL	8.57	
				SHED LOCK	16.82	
				SHREDDER/OFFICE	202.70	
				SMARTPHONE HOLDER/ADMIN	18.18	
9010866704	11/19/2020	TERMINIX PROCESSING CENTER	01-5555	PEST CONTROL		2,066.80
9010867543	12/03/2020	BELLA VISTA WATER DISTRICT	01-5550	WATER 9/17/20-11/16/20		143.00
9010867544	12/03/2020	CALIFORNIA'S VALUED TRUST	01-9550	EMPLOYEE		543.84
9010867545	12/03/2020	CANON FINANCIAL SERVICES	01-5620	COPIER		25,599.32
9010867546	12/03/2020	COOK, GINA	01-4510	FLOWERS/TRAVIS		975.18
9010867547	12/03/2020	HAPPY VALLEY UNION ELEMENTARY	01-5210	TRAINING/WORKSHOP COST	415.50	13.93
			01-5805	20/21 Q1 CVO SERVICES	14,360.46	14,775.96
9010867548	12/03/2020	MISSION LINEN SUPPLY	01-5530	LAUNDRY		151.98
9010867549	12/03/2020	OFFICE DEPOT	01-4310	STAFF ROOM SUPPLIES		128.88
9010867550	12/03/2020	PACIFIC GAS ELECTRIC COMPANY	01-5515	MAIN 10/15/20-11/13/20	24.64	
				POLE 10/16/20-11/14/20	24.22	
9010867551	12/03/2020	SHASTA COUNTY ARTS COUNCIL	01-4310	SCROOGE/ZOOM		48.86
9010867552	12/03/2020	SHASTA UNION HIGH SCH DISTRICT	01-5805	TECH SUPPORT 20/21		200.00
						5,000.00
				Total Number of Checks	42	83,934.70

6B.2

## Fund Summary

Fund	Description	Check Count	Expensed Amount
------	-------------	-------------	-----------------

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



## Checks Dated 10/30/2020 through 12/07/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
--------------	------------	---------------------	-------------	---------	-----------------	--------------

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	42	83,934.70
Total Number of Checks		42	83,934.70
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			83,934.70

6B.3

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**Board Supplemental Packet  
201215A**

2020/2021 1<sup>st</sup> Interim Report



# NORTH COW CREEK SCHOOL DISTRICT

2020-21

1<sup>st</sup> INTERIM BUDGET

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Life like it used to be  
Education as it should be

MA.1

# DISTRICT NET WORTH

2020 - 2021	
FUND 01: GENERAL FUND	772,209
FUND 17: SPECIAL RESERVE: FACILITIES	6,590
FUND 25: CAPITAL FACILITIES (Dev. Fees)	4,829
NET WORTH	\$783,628



# REVENUE

Category	2020-2021 45-Day Revise	2020-2021 1 <sup>st</sup> Interim	Total Variance
LCFF	\$2,176,058	\$2,165,116	(\$10,942)
Federal Revenues	127,212	199,090	71,858
Other State Revenues	162,182	162,182	16,119
Other Local Revenues	149,925	149,925	30,300
Other Sources	0	0	0
<b>Total Revenue</b>	<b>\$2,615,377</b>	<b>\$2,722,712</b>	<b>\$107,335</b>

- LCFF – Reduction in Supplemental Grant - UPP
- Federal & State – increased for COVID funds not originally budgeted. Decreased in projected Lottery funds to be received based on ADA.
- Local – Increase in Special Ed Funding and received grant for 2 3D printers from Shasta Regional



# EXPENDITURES

Category	2020-2021 45-Day Revise	2020-2021 1 <sup>st</sup> Interim	Total Variance
Certificated Salaries	\$1,073,768	\$1,109,140	\$35,372
Classified Salaries	376,691	384,580	7,889
Employee Benefits	642,509	632,052	(10,457)
Books & Supplies	131,829	197,258	65,429
Services & Other Supplies	379,985	443,680	63,695
Capital Outlay	50,000	1	(49,999)
Other Outgo	0	0	0
Interfund Transfers Out	0	0	0

Total Expenditures \$2,654,782 \$2,655,175 \$111,929

- Certificated Salaries – Increased FTE to provide smaller class sizes due to COVID regulations
- Classified Salaries – Increased FTE for after school day care program – filled unfilled time from 2019/20
- Benefits – Certificated on PERS rather than STRS
- Supplies/Services – Increase due to COVID expenditures required for in-person instruction and distance learning
- Services/Capital Outlay – Moved budgeted Capital Outlay expenses to Contracted Services performed.



# GENERAL FUND ENDING BALANCE

	2020-2021 45-Day Revise	2020-2021 1 <sup>st</sup> Interim	Total Variance
Revolving Cash/Prepaid	\$1,500	\$1,500	\$0
Economic Uncertainty (15%)	398,276	415,007	16,731
Board Designated/Assigned	302,112	287,641	(14,471)
Unrealized Gains	-	-	-
Restricted	66,788	68,061	1,273
Undesignated	-	-	-
Total Ending Balance	\$768,676	\$772,209	3,533



7A.5

# BOARD DESIGNATED RESERVES

	2020-2021 1 <sup>st</sup> Interim
ADA Decline	\$50,000
One Time Funds	52,542
Donation Funds	1,266
Replace/Refresh Technology	20,000
Curriculum	15,000
Special Education	30,000
District Economic Uncertainty	118,833
Total Board Designated Reserves	\$287,641

RESTRICTED	2020-2021 1 <sup>st</sup> Interim
PROP 39 – Unspent funds	\$68,061
Total Restricted Reserves	\$68,061



7A.6



# MULTI-YEAR PROJECTION

	2020-2021	2021-2022	2022-2022
Revenues	\$2,722,712	\$2,594,179	\$2,370,312
Expenditures	\$2,766,711	\$2,657,660	\$2,706,406
Net Increase(Decrease)	(43,999)	(63,481)	(336,094)
Beginning Balance	816,208	772,209	708,728
Ending Balance	\$772,209	\$708,728	\$372,634



7A.7

# ITEMS OF INTEREST - MYP

- COLA
  - 2021-22 = 0%
  - 2022-23 = 0%
- ADA
  - 2021-22 = 248.73
  - 2022-23 = 225.75
- Staffing
  - FTE
    - 2021-22 = Reduced 1.75 FTE
  - Step & Colum budgeted
    - 2021-22 = \$31,827
    - 2022-23 = \$28,972
  - STRS/PERS budgeted
    - 2020-21 = \$6,788
    - 2021-22 = \$17,344
- Negotiations not settled for subsequent years



## LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: North Cow Creek Elementary School District

CDS Code: 45700786050421

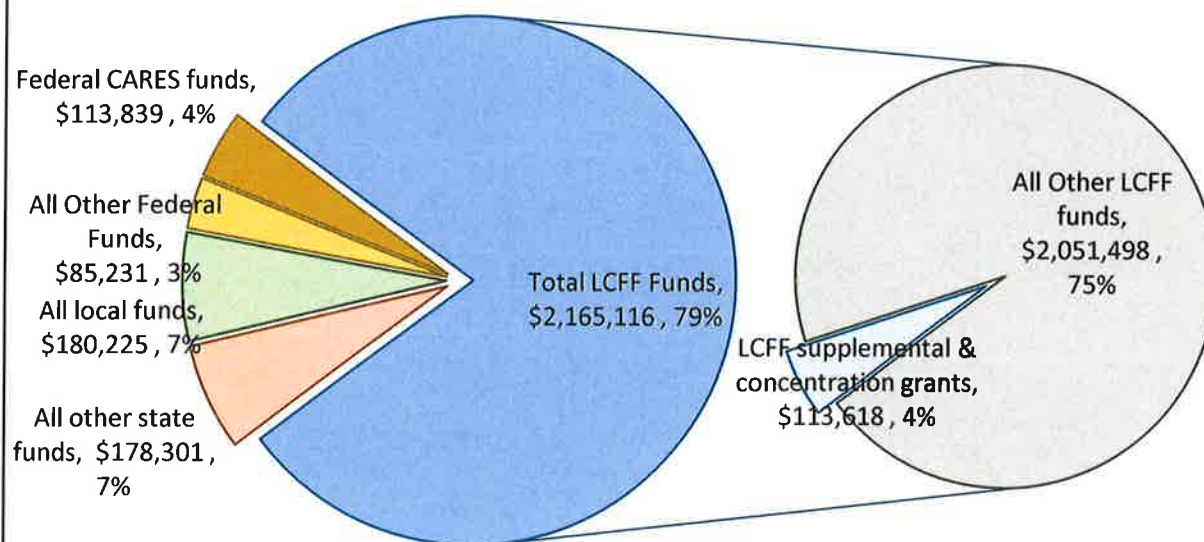
School Year: 2020-2021

LEA contact information: Kevin Kurtz - 530-549-4488 [kkurtz@northcowcreek.org](mailto:kkurtz@northcowcreek.org)

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

### Budget Overview for the 2020-2021 School Year

#### Projected Revenue by Fund Source

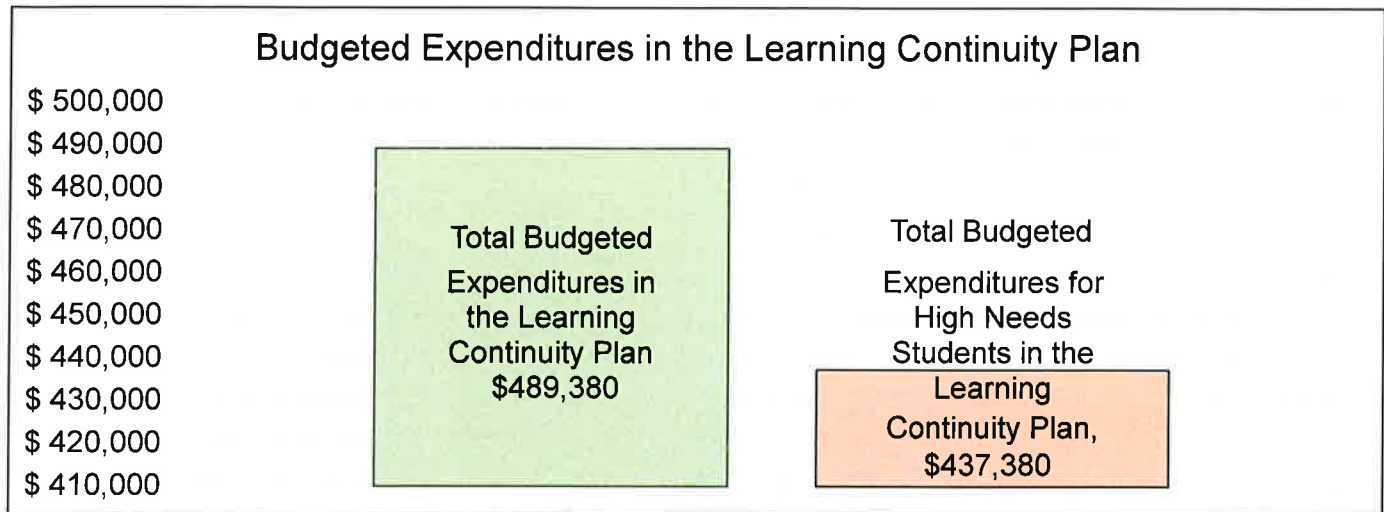


This chart shows the total general purpose revenue North Cow Creek Elementary School District expects to receive in the coming year from all sources.

The total revenue projected for North Cow Creek Elementary School District is \$2,722,712.00, of which \$2,165,116.00 is Local Control Funding Formula (LCFF) funds, \$178,301.00 is other state funds, \$180,225.00 is local funds, and \$199,070.00 is federal funds. Of the \$199,070.00 in federal funds, \$113,839.00 are federal CARES Act funds. Of the \$2,165,116.00 in LCFF Funds, \$113,618.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

## LCFF Budget Overview for Parents

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–21 school year and provides school districts with the opportunity to describe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much North Cow Creek Elementary School District plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021 and how much of the total is tied to increasing or improving services for high needs students.

North Cow Creek Elementary School District plans to spend \$2,766,711.00 for the 2020-2021 school year. Of that amount, \$489,380.00 is tied to actions/services in the Learning Continuity Plan and \$2,277,331.00 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

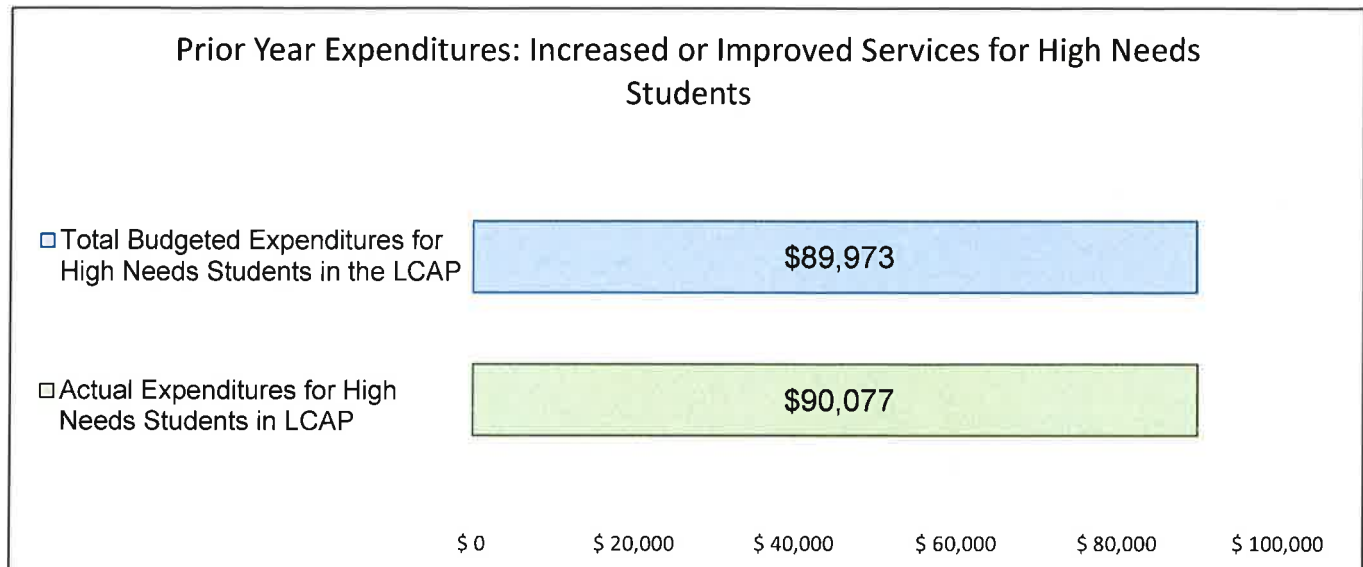
General District expenses associated with operations and base education goals. Such expenses are Operations Administration base instructional teachers and normal day to day expenses

### Increased or Improved Services for High Needs Students in the Learning Continuity Plan for the 2020-2021 School Year

In 2020-2021, North Cow Creek Elementary School District is projecting it will receive \$113,618.00 in supplemental funds based on the enrollment of foster youth, English learner, and low-income students. North Cow Creek Elementary School District must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. North Cow Creek Elementary School District plans to spend \$437,380.00 of the CARES funding towards meeting this requirement, as described in the Learning Continuity Plan.

## LCFF Budget Overview for Parents

### Update on Increased or Improved Services for High Needs Students in 2019-2020



This chart compares what North Cow Creek Elementary School District budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what North Cow Creek Elementary School District actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-2020, North Cow Creek Elementary School District's LCAP budgeted \$89,973.00 for planned actions to increase or improve services for high needs students. North Cow Creek Elementary School District actually spent \$90,077.00 for actions to increase or improve services for high needs students in 2019-2020.