

# NORTH COW CREEK SCHOOL DISTRICT

## Agenda for Regular Meeting of the Governing Board

Tuesday, November 17, 2020

7:00pm

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Americans with Disabilities Act Assistance – Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to North Cow Creek School District programs and events.

Due to the COVID-19 we will have limited seating during the Board meeting. Community members may participate by joining the Board meeting via ZOOM at the link below. The school telephone number will be monitored from 6:50 – 7:05 to assist with any technical support needs of community members trying to ZOOM into the meeting (530-549-4488).

### Join Zoom Meeting

<https://northcowcreek.zoom.us/j/89397281182?pwd=MFAwQ2tXZlB4d1U0bUJlJnxFyaWZmUT09>

Meeting ID: 893 9728 1182

Passcode: 4488

### Board Members:

Eileen Travis, President  
Lyndse Bullard, Member

Jim Brimble, Member

Kim Christofferson, Clerk  
Erika Callegari, Member

### Call to Order/Flag Salute

#### 1. APPROVAL OF THE ORDER OF THE AGENDA

Motion:

Second:

Vote:

#### 2. CITIZENS ADDRESSING THE BOARD

*Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.*

- A. Items on the agenda:
- B. Items not on the agenda:
- C. Items in closed session:

#### 3. CORRESPONDENCE

- A. NONE

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**Agenda for Regular Meeting of the Governing Board**  
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**4. CONFERENCE SECTION**

- A. Superintendent's Report
  - a. Enrollment Update.
  - b. Calendar of Events.
  - c. Recognition of Eileen Travis, Term expiring after 10 years of service on the Board.
- B. Business Office Report
  - a. 2020/2021 Budget Update.

**5. CONSENT AGENDA**

- A. Approval of Regular Minutes from October 20, 2020. Motion:
- B. Approval of Monthly Warrants Second:
- C. Approval of New Hires: Vote:
  - a. Amber DaPoggetto, Day Care Paraprofessional

**6. DISCUSSION/ACTION ITEMS**

- A. Second Read/Approval: Board Policy Revisions (BP3600, BP/AR5131.2, BP/AR0430, E(1)1312.3, AR4030, BP/AR4119.11, 4219.11, 4319.11, AR5145.3, BP/AR5145.7, AR5145.71, BP/AR6159, BP/AR6159.1, BP/AR6159.2) Motion:  
(see supplemental packet #201020A) Second:  
Vote:
- B. Discussion: COVID-19 Update
- C. Second Read/Approval: School Calendar for the 2021/2022 School Year. Motion:  
Second:  
Vote:

**7. NEXT MEETING & BOARD DISCUSSION**

- A. Board Member Comments
- B. Regular Board Meeting – November 17, 2020 @ 7:00 pm
- C. Future Agenda Items
  - A. Annual Organization of the Board (Dec)

- 8. ADJOURNMENT at: Motion:  
Second:  
Vote::

**NORTH COW CREEK SCHOOL DISTRICT**  
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Members Present: Eileen Travis, Jim Brimble, Lyndse Bullard, Kim Christofferson, Erika Callegari, Kevin Kurtz, Beth Roberts, Lori Brunelli

**Call to Order/Flag Salute:** 7:00 p.m.

**1. APPROVAL OF THE ORDER OF THE AGENDA**

Motion: KChristofferson  
 Second: ECallegari  
 Vote: 5-0

**2. CITIZENS ADDRESSING THE BOARD**

*Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.*

- A. Items on the agenda: None
- B. Items not on the agenda: None
- C. Items in closed session: None

**3. CORRESPONDENCE**

- A. NONE

**4. CONFERENCE SECTION**

**A. Superintendent's Report**

- a. Enrollment Update: 241 is the current enrollment. We are currently adding students to our waiting list as they call. If PGE turns the power off Thursday and Friday, we will be on minimum day schedule. Our new custodian, Marc Tamborini, started Monday. We hired Amber Dal Poggetto to work in daycare from 2:30-5:00 daily. The online conference scheduling has been a success.
- b. Calendar of Events: The jog-a-thon has been scheduled for October 30. We will have mask decorating for TK-8. Pumpkins will be available for TK-3 on Friday. Thank you to Holly Flagg and her daughter, Caitlynn, for decorating the primary quad.

**B. Business Office Report**

- a. 2020/2021 Budget Update: Beth Roberts reported she is working on the 1<sup>st</sup> interim and also gave the budget update.

**5. CONSENT AGENDA**

- A. Approval of Regular Minutes from September 15, 2020
- B. Approval of Special Board Meeting Minutes from September 18, 2020
- C. Approval of Monthly Warrants

Motion: ECallegari  
 Second: KChristofferson  
 Vote: 5-0

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- D. Approval of New Hires:
  - a. Marc Tamborini, Custodian
- E. Quarterly Report on Williams Uniform Complaints, October 2020
- F. District Sunshine Notification to the NCCEA Groups

**6. DISCUSSION/ACTION ITEMS**

- A. First Read: Board Policy Revisions (BP3600, BP/AR5131.2, BP/AR0430, E(1)1312.3, AR4030, BP/AR4119.11, 4219.11, 4319.11, AR5145.3, BP/AR5145.7, AR5145.71, BP/AR6159, BP/AR6159.1, BP/AR6159.2) We will bring BP3600 resolution to the November Board meeting to give Mr. Kurtz approval to approve consultants up to \$18,000.  
*(see supplemental packet #201020A)*
- B. Discussion: COVID-19 Update: Mr. Kurtz provided information regarding the Student Symptom Decision Tree. Even though we are in the purple tier we would have to have 5% of our staff and students test positive with Covid to shut down. The Health Department could also advise us to shut down. The Covid committee had their first meeting. We will be resolving issues that may need to be revised. Our parents have done a great job keeping their children home until they are symptom free.
- C. Discussion/Approval: Memorandum of Understanding (MOE) between the NCC District and NCCEA regarding issues related to COVID-19. Mr. Kurtz thanked the District and the Union Team for working so hard. Motion: ECallegari  
Second: KChristofferson  
Vote:5-0
- D. First Read: School Calendar for the 2021/2022 School Year. Mr. Kurtz discussed the differences between the Foothill High school calendar and our school calendar.
- E. Discussion/Approval: Resolution #201020A – Increase to Substitute Pay for Certificated Substitutes and Classified Custodial Substitutes. Effective beginning August 12, 2020 Motion: JBrimble  
Second: ECallegari  
Vote: 5-0
- F. Discussion/Approval: Annual Organization of the Board Meeting to be held on Tuesday, December 15, 2020 at 7:00 pm. Motion: ECallegari  
Second: LBullard  
Vote: 5-0

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**7. NEXT MEETING & BOARD DISCUSSION**

- A. Regular Board Meeting – November 17, 2020 @ 7:00 p.m .
- B. Future Agenda Items
  - A. 2021/2022 School Calendar (Nov)
  - B. Second Read: Policies (Nov)
  - C. Annual Organization of the Board (Dec)
  - D. Amber Dal Poggetto (New Hire)

**8. ADJOURNMENT TO CLOSED SESSION at: 7:32 p.m.**

Motion: ECallegari  
Second: KChristofferson  
Vote:: 5-0

**9. CLOSED SESSION**

- A. Superintendent/Principal Goals (GC 54957)

**10. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:**

None

**11. ADJOURNMENT at: 8:13 p.m.**

Motion: ECallegari  
Second: KChristofferson  
Vote: 5-0

Respectfully Submitted:

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Lori Brunelli, District Secretary

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Kim Christofferson, Board Clerk

Checks Dated 10/09/2020 through 11/09/2020

| Check Number | Check Date | Pay to the Order of            | Fund-Object | Comment  | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-------------|--|-----------------|--------------|
| 9010862717   | 10/15/2020 | KURTZ, KEVIN                   | 01-4510     | REIMB LYON RECOGNITION                         |                 | 100.00       |
| 9010862718   | 10/15/2020 | ANDERSON COTTONWOOD DISP SVS   | 01-5545     | GARBAGE  |                 | 553.42       |
| 9010862719   | 10/15/2020 | CALIFORNIA SAFETY CO           | 01-5620     | ALARM 10/1/20-10/31/20                         |                 | 87.50        |
| 9010862720   | 10/15/2020 | CANYON CREEK SOFTWARE LC       | 01-5801     | ONLINE SCHEDULER <i>Parent Conference</i>      |                 | 533.00       |
| 9010862721   | 10/15/2020 | COLUMBIA SCHOOL DISTRICT       | 01-5805     | Q2 MT VALLEY ED CONSORTIUM                     |                 | 4,828.00     |
| 9010862722   | 10/15/2020 | COOK, GINA                     | 01-5930     | POSTAGE  |                 | 8.25         |
| 9010862723   | 10/15/2020 | FLASHFORGE USA                 | 01-4310     | FILAMENT/3D PRINTERS <i>Lab</i>                |                 | 388.78       |
| 9010862724   | 10/15/2020 | PALO CEDRO MARKET - SHELL      | 01-4510     | GAS  |                 | 21.72        |
| 9010862725   | 10/15/2020 | SHI INTERNATIONAL CORP         | 01-5801     | ACC 7 STANDARD EDITION VERSION                 |                 | 194.07       |
| 9010862726   | 10/15/2020 | TERMINIX PROCESSING CENTER     | 01-5555     | UPGRADE  |                 | 135.00       |
| 9010863505   | 10/22/2020 | ACCU-PRINT                     | 01-5801     | PEST CONTROL                                   |                 | 36.00        |
| 9010863506   | 10/22/2020 | BLUE STAR GAS                  | 01-5525     | FINGERPRINTS                                   |                 | 901.53       |
| 9010863507   | 10/22/2020 | BRIGHT'S REDDING TROPHY        | 01-4510     | GAS  |                 | 94.11        |
| 9010863508   | 10/22/2020 | DEPARTMENT OF JUSTICE          | 01-5801     | PLAQUE   |                 | 96.00        |
| 9010863509   | 10/22/2020 | HUE & CRY INC                  | 01-5805     | FINGERPRINTS                                   |                 | 64.63        |
| 9010863510   | 10/22/2020 | JACK SCHREDER AND ASSOCIATES   | 01-5801     | ALARM 11/1/20-11/30/20                         |                 | 371.25       |
| 9010863511   | 10/22/2020 | JW WOOD COMPANY INC            | 01-4510     | SEPT 2020 ACTIVITESSCHOOL FACILITY PRGRM       |                 | 78.07        |
| 9010863512   | 10/22/2020 | LOY J MATTISON                 | 01-5805     | PLUMBING                                       |                 | 747.50       |
| 9010863513   | 10/22/2020 | LOZANO SMITH LLP               | 01-5810     | ERATE PROJECT                                  |                 | 1,470.00     |
| 9010863514   | 10/22/2020 | MOUNTAIN VALLEY SPECIAL ED JPA | 01-5805     | LABOR AND EMPLOYMENT LEGAL SRVC                |                 | 2,437.44     |
| 9010863515   | 10/22/2020 | US BANK                        | 01-4310     | SPEC ED SRVCS 7/1/20-9/30/20                   | 80.37           |              |
|              |            |                                |             | COUNSELLING SUPPLIES                           | 28.48           |              |
|              |            |                                |             | MUSIC/ADMIN                                    | 21.00           |              |
|              |            |                                |             | SP ED  | 8.57            |              |
|              |            |                                | 01-4510     | ADMIN/BELL                                     | 85.69           |              |
|              |            |                                |             | CAMERAS  | 21.42           |              |
|              |            |                                |             | FLOOR DECALS/COVID                             | 16.82           |              |
|              |            |                                |             | GARAGE DOOR LOCK                               | 48.25           |              |
|              |            |                                |             | LAPTOP BATTERY/ADMIN                           | 295.26          |              |
|              |            |                                |             | MONITORS/OFFICE                                | 46.57           |              |
|              |            |                                |             | MUSIC/ADMIN                                    | 202.70          |              |
|              |            |                                |             | OFFICE SHREDDER                                | 38.60           |              |
|              |            |                                |             | OFFICE THERMOMETER                             | 160.74          |              |
|              |            |                                |             | STUDENT FACE MASK/COVID                        |                 | 1,054.47     |
| 9010864385   | 10/29/2020 | CALIFORNIA'S VALUED TRUST      | 01-9550     | EMPLOYEE                                       |                 | 24,633.26    |
| 9010864386   | 10/29/2020 | DELL COMPUTER                  | 01-4410     | CLASSROOM LAPTOP/COLLORD <i>Vaughn/Collard</i> |                 | 1,992.86     |
| 9010864387   | 10/29/2020 | EAGLE SOFTWARE                 | 01-5210     | AERIES CONFERENCE <i>Seri/Kenny/Gina</i>       |                 | 450.00       |

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
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Checks Dated 10/09/2020 through 11/09/2020

| Check Number                  | Check Date | Pay to the Order of            | Fund-Object | Comment                       | Expensed Amount | Check Amount     |
|-------------------------------|------------|--------------------------------|-------------|-------------------------------|-----------------|------------------|
| 9010864388                    | 10/29/2020 | JW WOOD COMPANY INC            | 01-4510     | PLUMBING                      |                 | 332.99           |
| 9010864389                    | 10/29/2020 | MISSION LINEN SUPPLY           | 01-4510     | SUPPLIES                      | 114.76          |                  |
|                               |            |                                | 01-5530     | LAUNDRY                       | 160.47          | 275.23           |
| 9010864390                    | 10/29/2020 | OFFICE DEPOT                   | 01-4310     | BINDERS/KING                  | 62.92           |                  |
|                               |            |                                |             | CONST PAPER                   | 6.92            |                  |
|                               |            |                                | 01-4510     | CONST PAPER/LEGAL             | 350.39          | 476.25           |
|                               |            |                                |             | OFFICE SUPPLIES               | 56.02           |                  |
| 9010864391                    | 10/29/2020 | PACIFIC GAS ELECTRIC COMPANY   | 01-5515     | MAIN 9/15/20-10/14/20         | 24.64           |                  |
|                               |            |                                |             | POLE 9/16/20-10/15/20         | 12.11           |                  |
|                               |            |                                |             | POLE9/16/20-10/15/20          | 12.11           |                  |
| 9010864392                    | 10/29/2020 | SAFE KIDS INC                  | 01-4310     | H.E.R.O. PROGRAM 20/21        |                 | 48.86            |
| 9010864393                    | 10/29/2020 | SHASTA MOSQUITO VECTOR CONTROL | 01-5801     | MOSQUITO VECTOR CONTROL 20/21 |                 | 723.00           |
| 9010864394                    | 10/29/2020 | TAMBORINI, MARC                | 01-5801     | FINGERPRINTS                  |                 | 60.75            |
|                               |            |                                |             |                               |                 | 30.00            |
| <b>Total Number of Checks</b> |            |                                |             |                               | <b>31</b>       | <b>43,223.94</b> |

Fund Summary

| Fund                            | Description | Check Count | Expensed Amount  |
|---------------------------------|-------------|-------------|------------------|
| 01                              | General     | 31          | 43,223.94        |
| Total Number of Checks          |             | 31          | 43,223.94        |
| Less Unpaid Sales Tax Liability |             |             | .00              |
| <b>Net (Check Amount)</b>       |             |             | <b>43,223.94</b> |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

# North Cow Creek School 2021- 2022 School Calendar

Draft: 8/27/20

1st Semester Ends: November 5 ( )  
 2nd Semester Ends: February 18 ( )  
 3rd Semester Ends: June 9 ( )

**Shaded = Student Attendance Days (180)**

| July 2021 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    |    | 1  | 2  | 3  |
| 4         | 5  | 6  | 7  | 8  | 9  | 10 |
| 11        | 12 | 13 | 14 | 15 | 16 | 17 |
| 18        | 19 | 20 | 21 | 22 | 23 | 24 |
| 25        | 26 | 27 | 28 | 29 | 30 | 31 |

21

| August 2021 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 |
| 29          | 30 | 31 |    |    |    |    |

11

16

| September 2021 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | Sa |
|                |    |    | 1  | 2  | 3  | 4  |
| 5              | 6  | 7  | 8  | 9  | 10 | 11 |
| 12             | 13 | 14 | 15 | 16 | 17 | 18 |
| 19             | 20 | 21 | 22 | 23 | 24 | 25 |
| 26             | 27 | 28 | 29 | 30 |    |    |

14

| October 2021 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

15

| November 2021 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            | 29 | 30 |    |    |    |    |

23

| December 2021 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    | 1  | 2  | 3  | 4  |
| 5             | 6  | 7  | 8  | 9  | 10 | 11 |
| 12            | 13 | 14 | 15 | 16 | 17 | 18 |
| 19            | 20 | 21 | 22 | 23 | 24 | 25 |
| 26            | 27 | 28 | 29 | 30 | 31 |    |

16

| January 2022 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    |    | 1  |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 |
| 23           | 24 | 25 | 26 | 27 | 28 | 29 |
| 30           | 31 |    |    |    |    |    |

| February 2022 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 |    |    |    |    |    |

21

| March 2022 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 | 31 |    |    |

7

| April 2022 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    |    | 1  | 2  |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |

| May 2022 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 | 31 |    |    |    |    |

| June 2022 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 |    |    |

| <u>HOLIDAYS/RECESSES</u>                    |               |
|---|---------------|
| Labor Day .....                             | Sep 6         |
| Veteran's Day Holiday .....                 | Nov 11        |
| <i>(by law must be Nov 11 if a weekday)</i> |               |
| Thanksgiving Break .....                    | Nov 22-26     |
| Winter Break .....                          | Dec 23-Jan 10 |
| Martin Luther King Day .....                | Jan 17        |
| Preseden'ts Week .....                      | Feb 21-25     |
| Spring Break .....                          | Apr 11-15     |
| Memorial Day .....                          | May 30        |
| <br>  |               |
| <i>Thanksgiving - November 24</i>           |               |
| <i>Easter - April 15</i>                    |               |

| <u>CERTIFICATED DATES</u>  |   |
|--|---|
| School Starts:   | August 17   |
| School Ends:   | June 3 9  |
| District Work Days   | ○ Aug 12, 13, Jun 10<br>Jun 4   |
| Staff Development Days   | △ Aug 16, Nov 1<br>Jan 10   |
| Minimum Days   | ◇ Aug 20, Sep 2, 29, Oct 29, Nov 2-5<br>Dec 22, Feb 2, Mar 16, May 4, Jun 8-9 |
| Snow Day Makeup:   | June 10   |
| <br>   |   |
| <i>(If snow day makeup is used, then June 104 work day will be moved to June 13)</i> |   |