

NORTH COW CREEK SCHOOL DISTRICT

Agenda for Regular Meeting of the Governing Board

Tuesday, June 16, 2020

(Revised)

7:00pm

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Americans with Disabilities Act Assistance – Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to North Cow Creek School District programs and events.

Due to the COVID-19 and our current school closure we will have limited seating during the Board meeting. Community members may participate by joining the Board meeting via ZOOM at the link below. The school telephone number will be monitored from 6:50 – 7:05 to assist with any technical support needs of community members trying to ZOOM into the meeting (530-549-4488).

<https://northcowcreek.zoom.us/j/89920007539?pwd=ZUFqNkRyQjhndzBxUVBDcC9iV2ZJUT09>

Meeting ID: 899 2000 7539

Password: 10619

Board Members:

Eileen Travis, President

Lyndse Bullard, Member

Jim Brimble, Member

Kim Christofferson, Clerk

Erika Callegari, Member

Call to Order/Flag Salute

1. APPROVAL OF THE ORDER OF THE AGENDA

Motion:

Second:

Vote:

2. CITIZENS ADDRESSING THE BOARD

Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.

- A. Items on the agenda
- B. Items on Closed Session agenda
- C. Items not on the agenda:

3. STAFF/COMMUNITY PRESENTATION

- A. Recognition of Retirement of Jeanne Pike, Attendance Secretary
- B. North Cow Creek Educator's Association
- C. North Cow Creek Education Foundation

4. CORRESPONDENCE

- A. NONE

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5. CONFERENCE SECTION

- A. Superintendent's Report
 - a. Facilities/Summer Plans
 - b. Parking Lot Update
 - c. Preliminary Enrollment
 - d. End of Year Activities
 - e. Overview of Distance Learning

6. INFORMATION ITEMS

- A. Calendar of Events

7. CONSENT ITEMS

- A. Approval of Regular Meeting Minutes from May 19, 2020
 - B. Approval of Monthly Warrants
 - C. Acceptance of resignations:
 - a. Derek Hahn, Custodian.
 - b. Jeanne Pike, Attendance Secretary
 - D. Acceptance of new hires:
 - a. Gina Cook, Attendance Secretary
 - b. Antonio Guardado, Custodian
- Motion:
Second:
Vote:

8. DISCUSSION/ACTION ITEMS

- A. Public Hearing: 2020/2021 School District Budget
(Supplemental Packet: SP200616)
 - B. Discussion: Approval of the 2020/2021 School District Budget.
(Supplemental Packet: SP200616)
 - C. Discussion/Action: Approval of the COVID-19 Operations written
Report
(Supplemental Packet SP200616B)
 - D. Discussion/Action: Add a Board Meeting on Tuesday, July 21,
2020 to review any changes or actions needed to address the return
to school procedures as a result of COVID-19.
- Open:
Closed:
Motion:
Second:
Vote:
Motion:
Second:
Vote:
Motion:
Second:
Vote:

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- E. Discussion: Update on COVID-19 and preliminary suggestions for returning students to school.

- F. Discussion: Review of information regarding the California Voters Right Act and establishing School Board Trustee areas.

9. NEXT MEETING & BOARD DISCUSSION

- A. Board Discussion of School Affairs
- B. Special Board Meeting (if approved) – July 21, 2020 @ 7:00 pm
- C. Regular Board Meeting – August 4, 2020 @ 7:00 pm
- D. Future Agenda Items
 - a. Return to School Plans (July/August Meetings)
 - b. Budget (Monthly Updates)

10. ADJOURNMENT TO CLOSED SESSION at:

Motion:
Second:
Approved:

11. CLOSED SESSION

- A. Labor Negotiations (GC 54957)

12. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

13. ADJOURNED at:

Motion:
Second:
Approved:

GA.1

June 2020

June 2020							July 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6		5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 7:00pm School Board Meeting	17	18	19	20
21	22	23	24	25	26	27
28	29	30	Jul 1	2	3	4

Kevin off →

6/11/20

July 2020

July 2020							August 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2	3	4
5	6 <i>Kevin off →</i>	7	8	9	10	11
12	13 <i>Kevin off →</i>	14	15	16	17	18
19	20 <i>Kevin off →</i>	21 <div style="border: 1px solid black; padding: 2px;">7:00pm Special Brd Mtg. (tentative)</div>	22	23	24	25
26	27 <div style="border: 1px solid black; padding: 2px;">Office Reopens</div>	28	29	30	31	Aug 1

13

August 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3	4 7:00pm Board Meeting	5	6	7 Teacher Workday	8
9	10 Teacher Workday 10:00am Staff Meeting	11 8:00am Staff Development Day	12 First Day of School	13	14 12:00pm Minimum Day	15
16	17	18	19 3:15pm Staff Meeting	20	21	22
23	24	25	26	27 12:00pm Minimum Day 6:00pm Back to School Night	28	29
30	31	Sep 1	2	3	4	5

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Members Present: Eileen Travis, Jim Brimble, Kim Christofferson, Erika Callegari, Lyndse Bullard, Kevin Kurtz, Beth Roberts, Lori Brunelli

Call to Order/Flag Salute: 7:10 p.m.

1. APPROVAL OF THE ORDER OF THE AGENDA

Motion: JBrimble
Second: ECallegari
Vote: 5-0

2. CITIZENS ADDRESSING THE BOARD

Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.

- A. Items on the agenda: None
- B. Items on Closed Session agenda: None
- C. Items not on the agenda: None

3. STAFF/COMMUNITY PRESENTATION

- A. North Cow Creek Educator’s Association: The drive through parade was a huge success. The staff really appreciated the dinner provided by the Board. The teachers are very happy with their new laptops.
- B. North Cow Creek Education Foundation: The Ed Foundation provided teacher appreciation cups with cookies and gift cards to all staff members.

4. CORRESPONDENCE

- A. NONE

5. CONFERENCE SECTION

- A. Superintendent’s Report
 - a. Coronavirus/School Update: We are continuing with meetings at the Shasta County Office of Education regarding re-opening. It’s looking like we should be able to start back up for the new school year. Jim Cloney from Foothill would like to meet with the feeder schools on what it might look like when we re-open. We are exploring different options for safety such as plexiglass for student’s desks and temperature machines. The State is giving \$19,000 to cover Covid 19 costs. The parent survey came back with 80 responses. 68% would like to start back to school next year, 19% would like distance learning and 12% would like a combination of both. June 3 is graduation in the resource room. The resource room will be decorated and we will have a professional photographer available. The students will be scheduled every 5 minutes to receive their diploma and get their picture taken with immediate family. The classroom funds will be divided between the students.

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- b. Superintendent/Principal’s Objectives for the 2020/2021 School Year: We are in the process of reconstructing the lower and upper grades boy’s restroom. We are still planning on putting new siding on the gym. We are considering moving Mr. Kurtz’s office to the sick room/storage room and using Mr. Kurtz’s office as the new sick room. The cost should not be too bad as Mr. Kurtz and David Burnett will be doing the work. Jeanne Pike had decided to retire. Jeanne wants to spend time with her grandchildren. We have posted this 7 ½ hour position internally. We have put a hold on the parking lot reconstruction and the new restrooms on the playground for now. We are hoping to get priority funding for the parking lot. We are checking into generators if we have power outages again. The cost for a whole school generator would be \$75,000 and the cost to just run essentials would be \$35,000. Columbia School did not extend the contract for our Counselor. We are checking into other options with Happy Valley School. Enterprise Elementary School did not extend our lunch service contract. We met with Shasta Union High School District and decided to sign on with them. The lunches will be prepared and delivered from Foothill High School.

6. INFORMATION ITEMS

- A. None

7. CONSENT ITEMS

- A. Approval of Regular Meeting Minutes from April 21, 2020 Motion: KChristofferson
- B. Approval of Monthly Warrants Second: JBrimble
- C. Quarterly Report on Williams Uniform Complaint for Oct 1-Dec 31, 2019 Vote: 5-0

8. DISCUSSION/ACTION ITEMS

- A. Discussion/Action: Resolution 200519A – Ordering Governing Board Election. Motion: KChristofferson
Second: ECallegari
Vote: 5-0
- B. Discussion/Action: Resolution 200519B – Cost of Candidate Statements. Motion: ECallegari
Second: LBullard
Vote: 5-0
- C. Discussion/Action: Resolution 200519C – Establishing Procedures in Case of Tie Vote at Governing Board Election. Motion: KChristofferson
Second: ECallegari
Vote: 5-0
- D. Discussion: Budget Update for the 2020/2021 School Year and Multi-Year Projections. Beth Roberts discussed the Multi-Year Projection.

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- E. Discussion: 2020/2021 Class Configuration for grades K-3: Kevin Kurtz is recommending having a 1/2 combination and a 2/3 combination. There will not be a straight second grade. Rana Osborne will be the 1/2 combination teacher and Giovanna DeGiorgio will be 2/3 combination teacher.
- F. Discussion/Action: Cancellation of the second Board meeting scheduled for Friday, June 19, 2020. Due to COVID-19 and the postponement of the LCAP requirement, this meeting is no longer required. Motion: ECallegari
Second: KChristofferson
Vote: 5-0
- G. Discussion/Action: Approval of the Superintendent/Principal Contract's through the 2021/2022 school year. Motion: ECallegari
Second: KChristofferson
Vote: 5-0
- H. Discussion/Action: Declaration of Need for Fully Qualified Educators for the 2020/2021 School Year. Motion: ECallegari
Second: LBullard
Vote: 5-0

9. NEXT MEETING & BOARD DISCUSSION

- A. Board Discussion of School Affairs: Kevin Kurtz said everyone was energized to see all the families at the parade. The end of the year parade is scheduled on June 2. Hot dogs will be served by the Education Foundation.
- B. Regular Board Meeting – June 16, 2020 @ 7:00 pm
- C. Future Agenda Items
- a. 2020/2021 Budget (June)
 - b. STIG Resolution

10. ADJOURNMENT TO CLOSED SESSION at: 8:28 p.m.

Motion: ECallegari
Second: JBrimble
Approved: 5-0

11. CLOSED SESSION

- A. Superintendent Contract/Evaluation (GC 54957)

12. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:
 NONE

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MA.4

13. ADJOURNED at: 9:10 p.m.

Motion: ECallegari
Second: JBrimble
Approved: 5-0

Respectfully Submitted:

Lori Brunelli, District Secretary

Kim Christofferson, Board Clerk

Checks Dated 05/06/2020 through 06/11/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010849333	05/12/2020	ANDERSON COTTONWOOD DISP SVS	01-5545	GARBAGE		120.07
9010849334	05/12/2020	CALIFORNIA SAFETY CO	01-5620	ALARM 5/1/20-5/30/20		87.50
9010849335	05/12/2020	CDW GOVERNMENT	01-4510	ANTENNAS	514.80	
9010849336	05/12/2020	CRESSWELL PHYSICAL THERAPY	01-5801	MICROSOFT OFFICE/TEACHERS	2,100.00	2,614.80
9010849337	05/12/2020	DELL COMPUTER	01-5805	OT		112.50
9010849338	05/12/2020	ENGLISH, ILENE L	01-4410	LAPTOPS/TEACHERS		11,509.78
9010849339	05/12/2020	JACK SCHREDER AND ASSOCIATES	01-5930	CERT MAIL		6.55
9010849340	05/12/2020	PACE ENGINEERING, INC	01-5801	SCHOOL FACILITY PROGRAM		577.50
9010849341	05/12/2020	PALO CEDRO MARKET - SHELL	01-5801	PARKING LOT		1,991.50
9010849342	05/12/2020	PODESTA, DEVIN C	01-4510	GAS		20.63
9010849343	05/12/2020	STROUPS CHAIN SAW INC.	01-4310	PODESTA/CLSRM SUPPLIES		134.46
9010849344	05/12/2020	TERMINIX PROCESSING CENTER	01-4510	BLADE/OIL		49.15
9010849345	05/12/2020	TSA CONSULTING GROUP, INC	01-5555	PEST CONTROL		128.00
9010849346	05/12/2020	TROXELL COMMUNICATIONS	01-5801	RETIREMENT ADMIN SRV		15.00
9010849835	05/19/2020	FRONTIER	01-4410	WEBCAM/LAB		48.80
9010849836	05/19/2020	HUE & CRY INC	01-5920	ETHERNET 5/5/20-6/4/20		387.85
9010849837	05/19/2020	KURTZ, KEVIN	01-5805	ALARM 6/1/20-6/30/20		64.63
9010849838	05/19/2020	LOZANO SMITH LLP	01-4510	COVID SUPPLIES/JOB POSTING	58.86	
9010849839	05/19/2020	OFFICE DEPOT	01-5814	COVID SUPPLIES/JOB POSTING	20.00	
9010849840	05/19/2020	PAINT MARTS	01-5810	LEGAL SERVICES		78.86
9010849841	05/19/2020	SYNCB/AMAZON	01-4310	JONES CLRM SUPPLIES		2,044.36
9010850441	05/26/2020	BELLA VISTA WATER DISTRICT	01-4310	PAINT		272.58
9010850442	05/26/2020	COOK, GINA	01-4510	AED CABINET		31.49
9010850443	05/26/2020	CRESSWELL PHYSICAL THERAPY	01-4310	WATER 3/19/20-5/18/20		112.60
9010850444	05/26/2020	GILLESPIE, OLIVIA F	01-5101	COVID 19		224.06
9010850445	05/26/2020	JW WOOD COMPANY INC	01-4310	OT		28.03
9010850446	05/26/2020	LOY J MATTISON	01-4310	GILLESPIE CLSRM SUPPLIES		112.50
9010850833	06/02/2020	FLAGG, HOLLY A	01-4510	PLUMBING		198.73
9010850834	06/02/2020	HUE & CRY INC	01-5805	ERATE PROJECT		4.94
9010850835	06/02/2020	MISSION LINEN SUPPLY	01-4310	FLAGG CLSRM SUPPLIES		843.75
9010850836	06/02/2020	OFFICE DEPOT	01-5630	REPAIRED 2 HORNS		169.78
9010850837	06/02/2020	PACIFIC GAS ELECTRIC COMPANY	01-5530	LAUNDRY		380.00
9010850838	06/02/2020	SHASTA UNION HIGH SCH DISTRICT	01-4510	OFFICE SUPPLIES		60.72
9010850839	06/02/2020	US BANK	01-5515	MAIN 4/16/20-5/14/20	628.17	
				POLE 4/17/20-5/15/20	24.16	652.33
				TECH SUPPORT 19/20		4,250.00
				HOT SPOT/COVID 19	172.37	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

E S C A P E

O N L I N E

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MS2

Board Report

ReqPay12c

Checks Dated 05/06/2020 through 06/11/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010850839	06/02/2020	US BANK	01-4510	STAFF APPRECIATION DINNER	229.92	
			01-5801	DOCU SIGN SUBSCRIPTION	40.00	
			01-5930	POSTAGE	11.80	
9010850840	06/02/2020	US BANK EQUIPMENT FINANCE	01-5620	CLSRM PRINTERS		454.09
9010850841	06/02/2020	VERIZON WIRELESS	01-5910	SUPT CELL 4/23/20-5/22/20		295.73
Total Number of Checks					36	28,204.64

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	36	28,204.64
	Total Number of Checks	36	28,204.64
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		28,204.64

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.